

JUSTIFICATION REVIEW DOCUMENT

Description of Acquisition: Repair and Upgrade Paging and Music Systems at Defense Commissary Agency commissaries.

Statutory Authority: 10 U.S.C. 2304(c)(5), Authorized by Statute

Estimated Contract Amount: \$475,000

<b>Prepared by:</b>	Natasha Johnson	Contract Specialist
	Phone: x52734	Date: <u>June 29, 2009</u>
<b>PCO:</b>	Doreen Cadigan	Contracting Officer
	Phone: x48830	Date: <u>Jul 1, 09</u>
<b>Technical:</b>	Mary Conrad	Supply Mgt Specialist
	Phone: x48047	Date: <u>June 29, 2009</u>
<b>Requirements:</b>	Chris Coppler	Supply Mgmt Specialist
	Phone: x48023	Date: <u>29 JUN 09</u>

Reviews: We have reviewed this J&A and find the justification adequate to support other than full and open competition.

Program Manager: N/A

<b>Legal Counsel:</b>	Helen White	Phone: x48207
	Signature: <u>Helen White</u>	Date: <u>7-1-09</u>

<b>Chief of the Contracting Office:</b>	Terri Kerby	Phone: x48391
	<i>to</i> Signature: <u>[Signature]</u>	Date: <u>7/2/09</u>

**JUSTIFICATION AND APPROVAL  
FOR OTHER THAN FULL AND OPEN COMPETITION**

1. CONTRACTING OFFICE: Defense Commissary Agency  
Equipment & Maintenance Acquisition Division/DOAE  
1300 E Avenue  
Fort Lee, Virginia 23801-1800

2. TYPE OF CONTRACT ACTION: Solicitation HDEC04-09-R-0035, will be issued to Grot Electric, Inc. to repair and upgrade the music and paging systems at the Defense Commissary Agency commissary stores listed below. Funding will be provided at time of award.

Cluster 17

F.E. Warren AFB  
USAF Academy  
Ft Carson  
McConnell AFB  
Ft Riley  
Ft Leavenworth  
Offutt AFB

Cluster 20

Hill AFB  
Dugway PG  
Mountain Home  
Malmstrom

3. DESCRIPTION OF SUPPLIES/SERVICES: This solicitation will result in a contract to repair and upgrade the music and paging system at the DeCA commissary stores listed above. The estimated dollar value is \$475,000.00.

4. AUTHORITY CITED: 10 U.S.C. 2304 (c) (5), in accordance with FAR 6.302-5, Authorized or Required by Statute.

5. REASON FOR AUTHORITY CITED: DeCA has requirements to repair and upgrade store paging and music systems in approximately 130 stores throughout the United States. Market research for this service revealed Grot Electric, Inc. as the only HUBZone small business capable of providing this service in the geographical locations listed.

6. EFFORTS TO OBTAIN COMPETITION: A thorough search of available sources was conducted to locate additional sources in the HUBZone category, with negative results.

7. MARKET RESEARCH: The extent of market research and details are documented on the Small Business Coordination Record, DD Form 2579.

8. ACTION TO INCREASE/FOSTER COMPETITION: See paragraph 5 above. We will continue to monitor sources and vendor databases for opportunities for future competitive solicitations in this set-aside category.

9. INTERESTED SOURCES: There are no other known certified HUBZone small business interested sources.

10. OTHER FACTORS: None.

11. TECHNICAL CERTIFICATIONS: I certify that the supporting data under my cognizance, which are included in this justification, are accurate and complete to the best of my knowledge and belief.

Name: ~~Mary Conwell~~ <sup>CONRAD</sup>

Title: Supply Mgmt Specialist

Signature

M Conrad

Date

29 JUN, 2009

12. REQUIREMENTS CERTIFICATION: I certify that the supporting data under my cognizance, which are included in this justification, are accurate and complete to the best of my knowledge and belief.

Name: Chris Coppler

Title: Supply Mgmt Specialist

Signature

CCoppler

Date

29 JUN 09

13. FAIR AND REASONABLE COST DETERMINATION AND CONTRACTING OFFICER CERTIFICATION:

I will ensure that the prices negotiated for this equipment will be fair and reasonable. This determination will be based on a comparison with previous purchase prices, current market conditions, and other commercially available sources.

I certify that this J&A is accurate and complete to the best of my knowledge and belief.

NAME: Doreen Cadigan

TITLE: Contracting Officer

Signature:

Doreen Cadigan

Date:

Jul 1, 09

**APPROVAL**

Based on the foregoing justification, I hereby approve the issuance of solicitation HDEC04-09-R-0035 as a HubZone set-aside on a sole source basis to Grot Electric, Inc., Lexington, KY, pursuant to the authority of 10 U.S. C. 2304(c)(5), provided that funds will be made available, for individual delivery orders against the requirements contract resulting from this solicitation.

APPROVED:

Doreen Cadigan

Doreen Cadigan  
Contracting Officer

Date: Jul 7, 09