

**JUSTIFICATION REVIEW DOCUMENT**

**Description of Acquisition:** Repair and Upgrade Paging and Music systems at Defense Commissary Agency commissaries.

**Statutory Authority:** 10 U.S.C. 2304(c)(5), Authorized by Statute

**Estimated Contract Amount:** \$450,000.00

**Prepared by:** Dessie Mills Contract Specialist  
Phone: x48511 Date: 8 June 2009

**PCO:** Doreen Cadigan Contracting Officer  
Phone: x48830 Date: June 10, 2009

**Technical:** Mary Conrad Supply Mgt Specialist  
Phone: x48047 Date: 8 Jun 2009

**Requirements:** Chris Coppler Supply Mgmt Specialist  
Phone: x48023 Date: 6/8/09

Reviews: We have reviewed this J&A and find the justification adequate to support other than full and open competition.

**Program Manager:** N/A

**Legal Counsel:** Helen White Phone: x48207  
Signature: Helen White Date: 6-10-09

**Chief of the Contracting Office:** Terri Kerby Phone: x48391  
Signature: Terri Kerby Date: 6-10-09

**JUSTIFICATION AND APPROVAL  
FOR OTHER THAN FULL AND OPEN COMPETITION**

1. CONTRACTING OFFICE: Defense Commissary Agency  
Equipment & Maintenance Acquisition Division/DOAE  
1300 E Avenue  
Fort Lee, Virginia 23801-1800

2. TYPE OF CONTRACT ACTION: Solicitation HDEC04-09-R-0030 will be issued to Jerry N. Grot Electric, Inc., to repair and upgrade the music and paging systems at the Defense Commissary Agency commissary stores listed below. Funding will be provided at time of award.

Cluster 5

Fort Campbell  
Fort Knox  
Crane  
Selfridge  
Wright Patterson

Cluster 12

Fort Leonard Wood  
Whiteman  
Scott AFB  
Great Lakes  
Rock Island

3. DESCRIPTION OF SUPPLIES/SERVICES: This solicitation will result in a contract to repair and upgrade the music and paging systems at the DeCA commissary stores listed above. The estimated dollar value is \$450,000.00.

4. AUTHORITY CITED: 10 U.S.C. 2304 (c) (5), in accordance with FAR 6.302-5, Authorized or Required by Statute.

5. REASON FOR AUTHORITY CITED: DeCA has requirements to repair and upgrade store paging and music systems in approximately 130 stores throughout the United States. There are a number of contractors in the SBA's Section 8(a) program that can handle specific groups of these stores. Grot, Inc., served as a technical consultant to an 8(a) contractor on a previous similar effort awarded in FY08. Market research for this equipment revealed them as the only certified HUBZone small business capable of providing this service in the geographical locations listed. The extent of market research and details are documented on the Small Business Coordination Record, DD Form 2579.

6. EFFORTS TO OBTAIN COMPETITION: A thorough search of available sources was conducted to locate additional responsible sources in the HUBZone category, with negative results.

7. MARKET RESEARCH: The extent of market research and details are documented on the Small Business Coordination Record, DD Form 2579.

8. ACTION TO INCREASE/FOSTER COMPETITION: See paragraph 5 above. We will continue to monitor sources and vendor databases for opportunities for future competitive solicitations in this set-aside category.

9. INTERESTED SOURCES: There are no other known certified HUBZone small business interested sources.

10. OTHER FACTORS: None.

11. TECHNICAL CERTIFICATIONS: I certify that the supporting data under my cognizance, which are included in this justification, are accurate and complete to the best of my knowledge and belief.

Name: Mary Conrad

Title: Supply Mgmt Specialist

Signature M Conrad Date 8 June 2009

12. REQUIREMENTS CERTIFICATION: I certify that the supporting data under my cognizance, which are included in this justification, are accurate and complete to the best of my knowledge and belief.

Name: Chris Coppler

Title: Supply Mgmt Specialist

Signature Chris Coppler Date 6/8/09

13. FAIR AND REASONABLE COST DETERMINATION AND CONTRACTING OFFICER CERTIFICATION:

I will ensure that the prices negotiated for this equipment will be fair and reasonable. This determination will be based on a comparison with previous contract prices, current market conditions, and other commercially published price lists.

I certify that this J&A is accurate and complete to the best of my knowledge and belief.

NAME: Doreen Cadigan

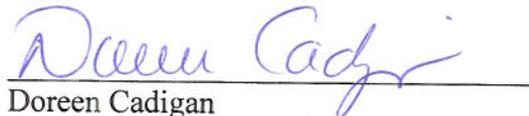
TITLE: Contracting Officer

Signature: Doreen Cadigan Date: June 10, 09

**APPROVAL**

Based on the foregoing justification, I hereby approve the issuance of solicitation HDEC04-09-R-0030 as a HUBZone set-aside on a sole source basis to Jerry N. Grot Electric, Inc, Lexington, KY., pursuant to the authority of 10 U.S. C. 2304(c) (5), provided funds are available, or will be available, and provided that the services and property herein described have otherwise been authorized for acquisition.

APPROVED:

  
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Doreen Cadigan  
Contracting Officer

Date: Jun 10, 09