

PSM

June 24, 2005

NOTICE TO THE TRADE – DeCA NOTICE 05-111

SUBJECT: Defense Department Mandatory Electronic Billing

The purpose of this Notice to the Trade is to clarify a recent e-mail received by vendors from the Federal Government Receivables and Research Bureau stating that paper invoices from vendors would “be rejected as unpaid items effective July 1, 2005.”

Numerous sales representatives from companies that service the commissaries have called with concerns about this new policy. This letter has been reviewed and Defense Finance and Accounting Service (DFAS) has been contacted for clarification of how this policy affects the Defense Commissary Agency (DeCA).

The official response was that DeCA is not affected by this policy at this time. Company billing offices may continue to send paper invoices for payment for products and services provided. The intent of the DFAS letter is to work toward electronic billing as much as possible in the future.

If you have any further questions or comments, the point of contact for this information is Mr. Charles Dixon, Chief, Resale Accounting Division, at 804-765-2782.

/s/
Scott E. Simpson
Chief Operating Officer