

<b>SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS</b> OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30				1. REQUISITION NUMBER		PAGE 1 OF 25		
2. CONTRACT NO. HDEC04-10-D-0001		3. AWARD/EFFECTIVE DATE 17-Nov-2009		4. ORDER NUMBER		5. SOLICITATION NUMBER HDEC04-09-R-0046		
7. FOR SOLICITATION INFORMATION CALL:		a. NAME WILLIE L. MOYE			b. TELEPHONE NUMBER (No Collect Calls) 804-734-8000 EXT 48643		6. SOLICITATION ISSUE DATE 26-Aug-2009	
9. ISSUED BY DEFENSE COMMISSARY AGENCY EQUIPMENT & MAINTENANCE DIVISION BUILDING P 11200 1300 E AVENUE FORT LEE VA 23801-1800  TEL: FAX: (804) 734-8269/8886		CODE HDEC04	10. THIS ACQUISITION IS <input type="checkbox"/> UNRESTRICTED <input checked="" type="checkbox"/> SET ASIDE: 100% FOR <input type="checkbox"/> SB <input type="checkbox"/> HUBZONE SB <input checked="" type="checkbox"/> 8(A) <input type="checkbox"/> SVC-DISABLED VET-OWNED SB <input type="checkbox"/> EMERGING SB SIZE STD: 500 NAICS: 337214			11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE		12. DISCOUNT TERMS
15. DELIVER TO  <b>SEE SCHEDULE</b>		CODE	16. ADMINISTERED BY  <b>SEE ITEM 9</b>			CODE		
17a. CONTRACTOR/OFFEROR GLOBAL TOTAL OFFICE SOLUTIONS, INC DBA: GLOBAL TOTAL OFFICE SOLUTI 3850 GLADERIDGE DR HOUSTON TX 77068-2421  TEL. 281-631-0763		CODE 1YN23	18a. PAYMENT WILL BE MADE BY DEFENSE FINANCE & ACCOUNTING SVC "EFT": DFAS-CV/DAAA/CO P O BOX 369016 COLUMBUS OH 43236-9016			CODE HQ0131		
<input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER		FACILITY CODE	<input type="checkbox"/> 18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a. UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM					
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES			21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT	
<b>SEE SCHEDULE</b>								
25. ACCOUNTING AND APPROPRIATION DATA						26. TOTAL AWARD AMOUNT (For Govt. Use Only)  <b>\$163,500.00</b>		
<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1. 52.212-4. FAR 52.212-3. 52.212-5 ARE ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED								
<input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED								
28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN <u>1</u> COPIES <input checked="" type="checkbox"/> TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.				29. AWARD OF CONTRACT: REFERENCE <input type="checkbox"/> OFFER DATED . . . YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:				
30a. SIGNATURE OF OFFEROR/CONTRACTOR			31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)			31c. DATE SIGNED  17-Nov-2009		
30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)			31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT) DOREEN CADIGAN / CONTRACTING OFFICER TEL: (804) 734-8000 ext 48830 EMAIL: doreen.cadigan@deca.mil			30c. DATE SIGNED		

**SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS  
(CONTINUED)**

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
SEE SCHEDULE					

32a. QUANTITY IN COLUMN 21 HAS BEEN  
 RECEIVED  INSPECTED  ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: \_\_\_\_\_

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE
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32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE
	32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE

33. SHIP NUMBER	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	37. CHECK NUMBER
<input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL				

38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY
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41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT	42a. RECEIVED BY ( <i>Print</i> )	
41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER	41c. DATE	42b. RECEIVED AT ( <i>Location</i> )
		42c. DATE REC'D ( <i>YY/MM/DD</i> )

## Section SF 1449 - CONTINUATION SHEET

ADDENDUM 52.212-4

## TERMS AND CONDITIONS – COMMERCIAL ITEMS

REF: SBA Requirement Number: 0671-09-906881

The following paragraphs have been changed/added to FAR 52.212-4 Terms and Conditions – Commercial Items.

## 1. Administrative Modifications:

The government may issue unilateral written modifications that do not affect the substantive rights of the parties. Examples of administrative modifications are corrections in the payment office address or charges to the accounting and appropriation data.

## 2. Payment Procedures:

Funding will be provided on individual delivery orders. Payment will be made by the Defense Finance and Accounting Service (DFAS). Contractor shall fax the invoice to DFAS Customer Service Invoice Payment office at 1-877-278-3106. A Customer Service Representative at DFAS can be reached at 1-800-756-4571, option 2, option 2.

Clause 252.232-7003, entitled Electronic Submission of Payment Requests (Mar 2008), is included in this contract. If during the period of performance of this contract, the Contracting Officer determines that DECA (including stores) and the contractor have mutual capability to convert to WAWF, the contract will be modified. The Contractor will be provided a 30 day advance notice before the effective date for compliance. Conversion will be at no additional cost to the government.

## 3. Period of Performance:

Base Year: October 1, 2009, or date of award if later, through August 31, 2010  
Option Year 1: September 1, 2010 through August 31, 2011  
Option Year 2: September 1, 2011 through August 31, 2012  
Option Year 3: September 1, 2012 through August 31, 2013  
Option Year 4: September 1, 2013 through August 31, 2014

## 4. Delivery:

The site survey must be completed 30 days after receipt of the order and is to be submitted to the contracting officer. The site survey shall include the proposed cost to furnish and install the systems furniture. Once the design and bill of materials has been reviewed and approved a delivery order will be issued for the project to furnish and install the systems furniture. The contractor will be allowed 90 days after receipt of the delivery order to complete the project. All work to be coordinated with the commissary store to minimize interruptions of store operations.

5. Delivery orders will be issued and accessed through the Electronic Document Access System (EDA) at <http://eda.ogden.disa.mil>.

6. Be advised that this contract will be posted on <http://www.commissaries.com/business/contracting.cfm> at two distinct points during the procurement cycle:

(1) RECENT CONTRACT AWARDS - The first posting will take place immediately after the contract is awarded and will contain only the base year pricing.

(2) HISTORICAL PRICING – The second posting will take place when it is time for re-solicitation of an existing contract and will contain all CLINs and Sub-CLINs prices of the base period and all exercised options of the contract which is about to expire and is being re-solicited.

ITEM NO	SUPPLIES/SERVICES	ESTIMATED QUANTITY	UNIT	UNIT PRICE	ESTIMATED AMOUNT
0001	Furnish and Install Systems Furniture FFP CED 1A06 Base Period: October 1, 2009 or date of award if later, through August 31, 2010. Work to be performed in Defense Commissary Agency stores in accordance with the performance work statement. FOB: Destination	30	Each	\$5,200.00	\$156,000.00
ESTIMATED NET AMT					\$156,000.00

ITEM NO	SUPPLIES/SERVICES	ESTIMATED QUANTITY	UNIT	UNIT PRICE	ESTIMATED AMOUNT
0002	Site Surveys and Designs FFP CED 1A06 Base Period: October 1, 2009 or date of award if later, through August 31, 2010. Work to be performed in Defense Commissary Agency stores in accordance with the performance work statement FOB: Destination	6	Each	\$1,250.00	\$7,500.00
ESTIMATED NET AMT					\$7,500.00