

Control Number: HQC007-12-29

Purchase Request Number: HQCAAA-1342-2121 and HQCAAA-1342-2221

Description of Acquisition: Renewal Maintenance Support for the Defense Commissary Agency's (DeCA) eDOCS and LiveLinks Software Application

Statutory Authority: 10 U.S.C. 2304(c)(1), FAR part 8.405-6, Limited Sources Justification

Prepared by: Jason Nuckols JN
Phone: (804) 734-8000 Ext: 86184

Contract Specialist
Date: 02/17/2012

Technical/Requirements: Jeffrey Perry
Andrea Smith

Information Technology Specialist
Date: 2/17/12

BEIMG REP: Rita Short
Debbie Emory KHS L

Information Technology Specialist
Date: 2/17/2012

PCO: Rita W. Jackson RWJ
Phone: (804) 734-8000 Ext: 48199

Contracting Officer (KO)
Date: 2/17/2012

Reviews: We have reviewed this Limited Source Justification (LSJ) and find that justification is adequate to support other than full and open competition.

Program Manager: Jeffrey C. Perry
~~Andrea Smith~~

Legal Counsel: for Signature: Jeffrey C. Perry Date: 17 Feb 2012

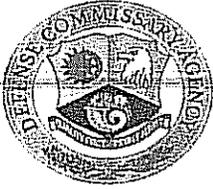
Elliot J. Clark Jr
(Printed Name)

Signature: Elliot J. Clark Jr Date: 17 Feb 2012

Competition Advocate

Melissa Rios

Signature: Melissa Rios Date: 2/17/12



**Department of Defense
Defense Commissary Agency**

**Limited Source Justification
(Reference FAR 8.405-6)**

General Services Administration Federal Supply Schedule

This acquisition is conducted under the authority of Section 201 of the Federal Property and Administrative Services Act of 1949 (40 U.S.C.501) Multiple Award Schedule Program FAR 8.401 and is justified by the following facts and rationale required under FAR 8.405-6 (a) (1)(i)(C) as follows:

- (1) Agency and Contracting Activity
Defense Commissary Agency
1300 E Avenue
Fort Lee, VA 23801-1800

Requiring Activity:
Information Technology Directorate, Business Development Program Management Office
(BEIM)

Contracting Activity:
Store Services Support Division, IT Procurement Branch (LEAS-I)

The Defense Commissary Agency (DeCA), Store Services Support Division, Information Technology Branch, proposes to enter into a contract on an other than full and open competition bases.

- (2) Nature and/or description of the action being approved.

DeCA has a requirement on a limited source basis to renew Maintenance Support for its eDOCS and LiveLinks software. The period of performance for eDOCS is for 12-months and LiveLinks is for 12-months.

Proposed Contractor: Open Text Inc.
100 Tri State Intl Pkwy
Lincolnshire, IL 60069-4403
POC: Shane Myers, 519-888-7111 x2386

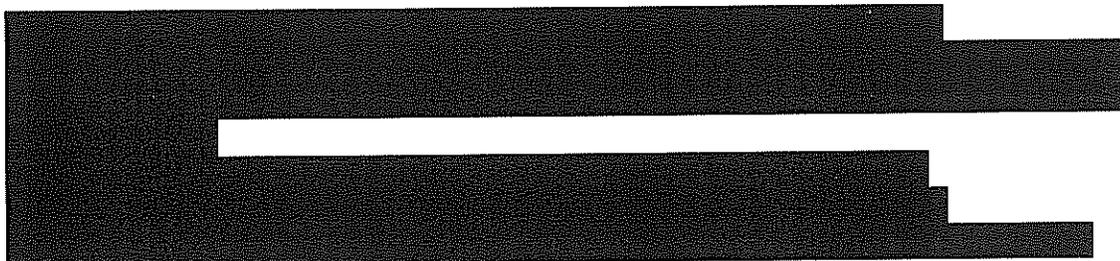
A large business concern.

(3) Description of Supplies/Services:

This Commercial off-the-shelf (COTS) software application supports DeCA's Enterprise Records Management and Archiving System (DERMAS). DERMAS enables DeCA stores, accounting business and headquarters activities to electronically process and route daily documents through the system. DERMAS is largely comprised of software manufactured by Open Text Inc. DeCA has been using eDOCS since 2005 and LiveLinks since 2006. Since DeCA began utilizing the DERMAS application, as with all software applications, it has required ongoing support from OpenText for both eDOCS and LiveLinks applications to ensure that it remains compliant, has the most current version/updates, patches and bug fixes.

Base Year			
Qty	Model/Part Number	Description	Type
1300	#S-DMOOO934101E	Document Management Client	Renewal
400	#DMOOO962101E	License Records Management Client	Renewal
40	#S-DMOOO957101E	License Records Management Admin Tool	Renewal
400	#S-DMOO000763101E	Collaboration Names Users	Renewal
400	#S-DMOOO0968101E	eDOCS Automated Email Management Client/Mailbox	Renewal
4	#S-DMOOO967101E	eDOCS Automated Email Management Server	Renewal
400	#S-B132I202101E	Business Intelligence Query User 32 Bit Eng	Renewal
2	#S-ESOOO323101E	Enterprise Workflow Manager	Renewal
2	#S-ESOOO324101E	Enterprise Workflow Studio	Renewal
400	#S-ESOOO325101E	eDOCS Enterprise Workflow Client	Renewal
400	#S-EPNT131410E	Enterprise Webtop Client SEnc NT	Renewal
150	#S-DMOOO956101E	eDOCS Document Management Read-Only Client	Renewal
1000	#S-LLPGEMCLM	Enterprise Contract Management Suite, Content Lifecycle Manage Full Named Users	Renewal

1000	#S-OTECLES	Enterprise Connect Plug-In for Content Server	Renewal
400	#S-KMOOO034101E	Knowledge Management Client	Renewal
OPTION YEAR ONE			
1000	#S-LLPGEMCLM LiveLinks	Enterprise Contract Management Suite, Content Lifecycle Manage Full Named Users	Renewal
1000	#S-OTECLES LiveLinks	Enterprise Connect Plug-In for Content Server	Renewal
OPTION YEAR TWO			
1000	#S-LLPGEMCLM LiveLinks	Enterprise Contract Management Suite, Content Lifecycle Manage Full Named Users	Renewal
1000	#S-OTECLES LiveLinks	Enterprise Connect Plug-In for Content Server	Renewal



(4) Identification of the justification and the rationale.

10 U.S.C. 2304(c)(1), FAR part 8.405-6, Limited Sources Justification and the existence of limited right in data, patent rights, copyrights, or secret processes; the control of the basic raw material; or similar circumstances, make the supplies and services available from only one source.

(5) Determination by the ordering activity Contracting Officer that the anticipated order represents the best value consistent with 8.404(d).

In accordance with FAR 8.404, I hereby determine that the anticipated cost or price to the Government for this delivery order will be fair and reasonable. The Price Reasonableness memorandum detailing the Fair and Reasonable Price Determination will be included in the contract file documentation.

(6) Market Research.

Was not conducted as Open Text, the manufacturer of the product has submitted a letter stating ~~that they have no authorized product and/or service resellers for their proprietary applications.~~

However, DeCA personnel attend trade shows and vendor product presentations each year to determine if additional COTS products have been developed that could replace the eDOCS and LiveLinks applications.

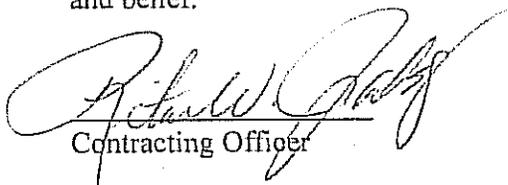
(7) Any other facts supporting the justification.

In accordance with 44 United States Code, Chapter 13 and 36 Code of Federal Regulations all federal agencies are required to maintain a records management (RM) program in compliance with the National Archives and Records Administration (NARA). This compliance is achieved through DeCA's DERMAS application utilizing the eDOCS and LiveLinks software applications. These software applications were selected after a thorough review of the Joint Capability Integration and Development Life Cycle process. This included the submission of a Business Case, Analysis of Alternative, Initial Capability Design Document and Gap Analysis, which supported the final software product selection. A final analysis of both the Analysis of Alternatives and Requirement's Gap Analysis determined the eDOCS and LiveLinks software applications would enable DeCA personnel to archive, retrieve and research such records such as financial and property accountability data as required to compete tasks in compliance with Department of Defense (DoD) and NARA requirements to maintain a records management system. DeCA has already invested seven years in the upkeep of this application. Not only would DeCA incur the cost of an application(s) at a cost of approximately \$457, 376.27 which was the cost incurred five and seven years ago, but the agency would also incur cost for data migrations, installation, deployment and any subsequent training costs. This would impact changes to the overall Data Management environment which would require significant changes to the overall architecture of DERMAS and would not be economically feasible. It is much more cost effective to renew maintenance support than to have to procure a new application and incur the cost associated with the application's purchase, as well as, the additional cost associated with the implementation of that application.

DeCA is currently unable to migrate to Windows 7, the current DERMAS migration effort to the new servers is on hold and the agency is unable to deploy Adobe 10 Professional to the enterprise until the eDOCS and LiveLinks applications are brought current.

(8) Contracting Officer's Certification.

In accordance with FAR 8.405-6(g)(2)(ix), I certify that the data supporting the recommended use of other than full and open competition is accurate and complete to the best of my knowledge and belief.


Contracting Officer


Date

(10) Technical/Requirements Personnel Certification.

I certify that this requirement meets the Government's minimum need and that the supporting data, which forms a basis for the justification, is accurate and complete.

for Jeffrey C Perry
Technical Representative

17 Feb 2012
Date

APPROVAL:

CONTRACTING OFFICER CERTIFICATION:

"I have reviewed this justification and find it to be accurate and complete to the best of my knowledge and belief. Since this justification does not exceed \$550,000 and pursuant to the authority of 10 U.S.C. 2304(c)(1) provided that funds are available or will be made available and provided that the services and/or supplies herein described have otherwise been authorized for acquisition, this review serves as approval."

NAME: Rita W. Jackson

SIGNATURE: *Rita W. Jackson*

TITLE: Chief, LEAS-IT/Contracting Officer

DATE: *2/17/2012*