



IN REPLY  
REFER TO

**DEFENSE COMMISSARY AGENCY**  
HEADQUARTERS  
1300 E AVENUE  
FORT LEE, VIRGINIA 23801-1800

MPS

February 13, 2015

NOTICE TO THE TRADE - DeCA NOTICE 15-25

SUBJECT: Store Reset Dates - Offutt AFB, April 12-14, 2015

The purpose of this Notice to the Trade is to provide reset information for the Offutt Commissary. The reset will include a complete dry grocery, chill, and frozen reset with full shelving change out. The schedule is as follows:

- Sunday, April 12, pull ESLs, followed by dry merchandise starting at 4 p.m.
- Monday, April 13, reset dry grocery and frozen starting at 8 a.m.
- Tuesday, April 14, reset chill starting at 8 a.m.
- Wednesday, April 15, reopen the store at regular hours of operation

If there are any questions or concerns, please contact Mr. Darnell Hicks, Sales Directorate, 804-734-8000, extension 4-8293 or cell at 804-895-8134

Tracie L. Russ  
Director, Sales

cc:  
West Area Public Affairs Officer  
Zone Manager, Zone 9  
Store Director, Offutt AFB Commissary