



DECA DIRECTIVE 50-17

DECA OVERSEAS EMPLOYMENT PROGRAM

Originating Component:	Human Resources Directorate
Effective:	January 11, 2019
Releasability:	This directive is approved for public release and is located on DeCA's internet website at www.commissaries.com .
Reissues and Cancels	DeCA Directive 50-17, "DeCA Overseas Employment Program," May 2, 2014
Approved by:	Timothy C. Ford, Chief Administration Division

Purpose: This directive:

- Provides guidance regarding the policies and procedures governing overseas employment in the Defense Commissary Agency (DeCA).
- Establishes guidance in DeCAM 50-17.1 "DeCA Overseas Employment Manual," January 11, 2019.
- Is established in compliance with DoD Directive 5105.55 "Defense Commissary Agency (DeCA)," March 12, 2008.

TABLE OF CONTENTS

SECTION 1: GENERAL ISSUANCE INFORMATION	3
1.1. Applicability.	3
1.2. Policy.	3
SECTION 2: RESPONSIBILITIES	4
2.1. Executive Directors.	4
2.2. Supervisors and Managers.	4
2.3. Director, Human Resources (HR).	4
2.4. Employees.	4
SECTION 3: MANAGEMENT CONTROL SYSTEM	5
3. Management Control System.	5
GLOSSARY	6
G.1. Acronyms.	6
REFERENCES	7

SECTION 1: GENERAL ISSUANCE INFORMATION

1.1. APPLICABILITY. This directive applies to all Defense Commissary Agency (DeCA) activities and all DeCA personnel in accordance with DoD (DoD) Directive 5105.55.

1.2. POLICY. It is DeCA's policy to comply with established laws, DoD guidance, policies, and procedures pertaining to overseas employment.

SECTION 2: RESPONSIBILITIES

2.1. EXECUTIVE DIRECTORS. Executive Directors with responsibility for overseas activities will ensure that program requirements are met when civilian employees are selected for assignments in foreign areas.

2.2. SUPERVISORS AND MANAGERS. Supervisors and managers will encourage qualified employees to accept overseas assignments to enhance their career development and provide placement consideration to individuals who are completing an overseas tour.

2.3. DIRECTOR, HUMAN RESOURCES (HR). The Director, HR shall establish and oversee the DeCA overseas employment program and monitor program administration for regulatory compliance.

2.4. EMPLOYEES. Employees will notify management of change in status and notify management and the former activity in writing of their intent to exercise their return rights at least 60 days prior to the expected date of return.

SECTION 3: MANAGEMENT CONTROL SYSTEM

3. MANAGEMENT CONTROL SYSTEM. This directive does not contains internal management control provisions that are subject to evaluation, testing and other requirements of DeCAD 70-02, "Internal Control Program," and as specified by the Federal Manger's Financial Integrity Act.

GLOSSARY

G.1. ACRONYMS.

DeCA	Defense Commissary Agency
DeCAD	DeCA Directive
DeCAM	DeCA Manual
DoD	Department of Defense
HR	Human Resources

REFERENCES

DeCA Manual 50-17.1, "DeCA Overseas Employment Manual," January 11, 2019
DeCAD 70-02 "Internal Control Program," December 17, 2007
DoD Directive 5105.55, "Defense Commissary Agency (DeCA)," March 12, 2008
DoD Instruction 5025.01, "DoD Directives Program," August 1, 2016, as amended
DoD Manual 8910.01, Volume 1, "DoD Information Collections Manual: Procedures for DoD
Internal Information Collections," as amended